

Summary Report
City of Raleigh Historic Cemeteries Advisory Board

**Borden Building * 820 Clay Street
Monday, March 12, 2012**

Members Present:

Jane Thurman- Raleigh City Cemeteries Preservation, Inc.
David Brown- Raleigh City Cemeteries Preservation, Inc.
Wayne Schindler- City of Raleigh Parks and Recreation Department
Orrin Haywood- Raleigh City Cemeteries Preservation, Inc.
Danny Morgan- City of Raleigh Parks and Recreation Department
Doris Burke- Parks, Recreation and Greenways Advisory Board
Terry Harper- Raleigh City Cemeteries Preservation, Inc.
Jimmy Thiem- Parks, Recreation and Greenway Advisory Board

Members Absent: (excused)

Members Absent: (unexcused)

Jason Queen- Preservation North Carolina

City of Raleigh Staff Present:

Christy Cornell

CALL TO ORDER

Mr. David Brown called the meeting to order at 5:30 p.m.

The Board reviewed the minutes from the 9/12/2011 and the 1/9/2012 meetings and approved both sets.

DISCUSSION

OLD BUSINESS

Danny Morgan gave a status of the tree work within City Cemetery and Mt. Hope. All work is complete and staff completed some site restoration work. All artifacts and remains have been reinterred.

Danny mentioned that there is approximately 2-3 weeks remaining to complete monument restoration work. An amendment to Dean Ruedrich's contract will be prepared for repairs to plot boarders, edging and fence bases.

Scopes of Work for repairs to broken cobblestone and the wrought-iron fencing have been forwarded to FEMA. Hopefully this work will be completed by mid-summer.

Christy mentioned that it is time to encumber the \$10,000 earmarked in the Fy12 Cemeteries Operating Budget. Site signage was offered as a potential use for the funds. O'Rorke-Catholic Cemetery will require approval from the Raleigh Historic Districts Commission.

The Board asked if Shawsheen Baker could develop a sign package for the three cemeteries incorporating appropriate materials, colors, size, and fonts. Danny said that the greatest need for signage would include text on the new ordinance and information on cemetery operations (hours, use of flowers).

Christy noted that \$15,000 has been proposed in the 2013 CIP budget.

The Board discussed the fencing at O'Rorke-Catholic. It was decided that this issue should be tabled for now.

The Board discussed the Maintenance Manual. Although the manual will be driven by the forthcoming landscape plans for each site, some items could be completed in advance. An ad-hoc team, consisting of Wayne, Jane and Terry, will meet to discuss content and format of the Cemeteries Maintenance Manual and report back to the Board at its next meeting.

The Board discussed landscape plans. Sally Thigpen will be asked to form a subcommittee to develop landscape plans for each of the three sites.

Christy presented a draft of the Board's 2011-2012 Annual Report and the 2012-2013 Work Plan. Several edits were suggested. Comments will be taken through end of the month. A final version will be presented at the April 9th meeting.

The Board discussed the proposal by the Public Affairs Department to videotape Board and Committee meetings. Board members identified several concerns about the proposal including difficulty in rearranging schedules to accommodate videotaping and minimal public attendance at current Board meetings within the past 2 years.

Under New Business, the Board briefly discussed the Oberlin cemetery (communally owned by members of the Oberlin area neighborhood). A clean up of this cemetery will be held on March 24, from 9-12.

On April 14, from 1-4 p.m., five Boy Scouts will assist with maintenance in City Cemetery. RCCP members and Dean Ruedrich will be present. The Scouts will rake/sweep the carriage path.

With no further business, the meeting was adjourned at 6:44 p.m. The next meeting of the Historic Cemetery Advisory Board is scheduled for Monday, April 9, 2012 at the Tucker House.